



TOWN OF ADAMS

BOARD OF SELECTMEN MEETING MINUTES

WEDNESDAY, June 15, 2016 – 7:00 PM
ADAMS TOWN HALL, 1st FLOOR, ADAMS, MA 01220

On the above date the Board of Selectmen and held a meeting at the Adams Town Hall at 7:00 p.m.

Chairman Jeffrey Snoonian presided the meeting. Present were Vice Chairman, Arthur Harrington, Members Joseph Nowak, Richard Blanchard, and John Duval. Also in attendance was Town Administrator Tony Mazzucco. Town Counsel, Ed St. John III was absent.

The Select Board Meeting was called to order at 7:00 p.m.

The Pledge of Allegiance was recited.

READING OF MINUTES

- There were no minutes presented at this meeting.

PUBLIC COMMENT

Strategic Plan

Jeffrey Lefebvre requested the Town get rid of Memorial School as part of the Strategic Plan

The Town is currently using it and plans for it would make it essentially net zero. If an offer comes in it will be considered. An RFP was put out for it and nobody showed interest. The Town is moving forward with the Youth Center in mind.

DPW Wages

Jeffrey Lefebvre inquired why a DPW person got a \$3 per hour raise and the Town is also making cuts.

The Deputy DPW Director position was eliminated, and the duties were shifted to the Foreman position during a bargaining session with the Union at a Union meeting.

Park Street Fire

Jeffrey Lefebvre thanked the Fire, Ambulance and Police Departments for the excellent job they did at the Park Street fire. He noted the building was saved and nobody was hurt. He thanked all surrounding communities for their assistance and said he felt it was coordinated well.

NEW BUSINESS

Emergency Services Recognition

Chairman Snoonian and Town Administrator Mazzucco recognized Adams Police Department, Adams Fire District, Adams Forest Wardens and Adams Ambulance for their outstanding public service at the June 3, 2016 structure fire at 72 Park Street. Board Members expressed that it was well coordinated and that the crews were talented and worked well together despite being from different communities and agencies.

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TOWN OF ADAMS BOARD OF SELECTMEN MEETING MINUTES

C.T. Plunkett Video Presentation

Terri Cooper from *C.T. Plunkett School* played a brief promotional video that was made by the students about the Town of Adams for the Board of Selectmen. She advised she will be putting it on YouTube.

Alert Hose Company Fund Raiser

The Alert Hose Company will be submitting this request at a later date.

Approval of Intern Job Description

Town Administrator Mazzucco submitted to the Board a job description for the Intern position as none is currently on file. Seasonal Employees can be used in a dual job experience, be assigned a specific program or project and will provide staff support.

Motion made by Member Blanchard to approve the Intern Job Description as submitted

Second by Member Nowak

Unanimous vote

Motion passed

Ratification of Part Time Van Drivers

Town Administrator Mazzucco advised he had appointed *Gregory Trottier* and *Paul Ryan* to the positions of Part Time Van Driver for the Council on Aging at a Grade 5, Step 1 rate of \$15.38 per hour.

Motion made by Member Nowak to ratify the appointments of Gregory Trottier and Paul Ryan to the positions of Part Time Van Driver for the Council on Aging at Grade 5, Step 1 \$15.38 per hour

Second by Member Blanchard

Unanimous vote

Motion passed

Ratification of Wastewater Operator II/Assistant Maintenance Mechanic

Town Administrator Mazzucco advised he had appointed *Terry Moran* to the position of Wastewater Treatment Plant Operator II/Assistant Maintenance Mechanic at the end of the month of June to fulfill one of the mandated DEP positions. Terry is moving from a Council on Aging Van Driver position.

Motion made by Member Blanchard to ratify Terry Moran to the position of Wastewater Treatment Plant Operator II/Assistant Maintenance Mechanic at the Step 3 rate of \$17.83 per hour

Second by Member Duval

Unanimous vote

Motion passed

Participation in Age Friendly Berkshires Program

Town Administrator Mazzucco read a memo to the Board of Selectmen regarding a Berkshire Regional Planning Commission request for *Erica Girenti* to take the lead in the Age Friendly Berkshires program three days per week with a travel stipend to work throughout Berkshire County. This would be at no cost to the town due to grant funding and one of the Outreach Coordinators would become temporarily full-time for the duration of the grant.



TOWN OF ADAMS BOARD OF SELECTMEN MEETING MINUTES

Motion made by Member Blanchard to approve the participation in the Berkshire Regional Planning Commission Age Friendly Berkshire Program

Second by Vice Chairman Harrington

Unanimous vote

Motion passed

Agreement with Stony Hill Solar Company

Town Administrator Mazzucco provided an agreement with *Stony Hill Solar Company* for the landfill, where Adams has been requested to be a "host customer" for a solar field being developed in Hampden, MA. The Town will have the legal right to use the meter and the Town will be paid \$1,400 for this service. Town Counsel reviewed the agreement and had no objections. A brief question and answer period followed.

Motion made by Member Blanchard to approve the Stony Hill Solar Company Agreement

Second by Member Duval

Unanimous vote

Motion passed

Appointment to Northern Berkshire Solid Waste District

Ed Driscoll has been on the Northern Berkshire Solid Waste District for over twenty years and requested reappointment.

Motion made by Member Nowak to reappoint Ed Driscoll to the Northern Berkshire Solid Waste District

Second by Member Blanchard

Unanimous vote

Motion passed

SUBCOMMITTEE/LIAISON REPORTS

School Committee

Member Nowak advised the School Committee meeting was short and uneventful. They were closing finances for the end of the Fiscal Year. The Interim Superintendent was hired on a one year contract. Chairman Snoonian added that SPED was discussed and the challenge that it represents to the schools.

Parks Commission

Member Nowak advised there was some need to clarify at the Parks what equipment is used by which groups and who is taking care of the restrooms on the weekends. There were minor glitches reviewed.

Public Safety

Chief Tarsa reviewed the Forensics Class that took place at the school and its success. Board Members praised the level of participation and discussed curriculum responsibilities and funding sources.



TOWN OF ADAMS

BOARD OF SELECTMEN MEETING MINUTES

Licensing

Vice Chairman Harrington updated the Board on the presentation by Municipal Licensing Association and the topics that were covered. Due to a family emergency the main speaker was not able to deliver much of the information scheduled.

Member Blanchard gave an update on the ABCC eLicensing training that took place. This year there will still be paper licensing, and in 2017 eLicensing will be fully in place.

Berkshire Public Health Alliance

Vice Chairman Harrington advised that there is a standardization of food service inspections initiative and Adams is in the second round of the pilot program. There is talk of regionalizing inspection services.

DEPARTMENT REPORTS

Town Administrator's Report

Community Events

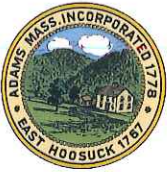
- **Movies Under the Stars** will be held by Gregory Charon and April Varellas. Dates are forthcoming.
- **Hijinx** is happening this year and will take place on July 25, 2016. The majority of the summer events once put on by the Events Committee will still be held this year.
- **Holly Days** will be put on by the Adams Community Bank employees.

Department Updates

- **Adams Free Library** statistics were reviewed and recited by the Town Administrator.
- **Building Department** software statistics were reviewed. There is a discussion ongoing regarding sharing inspection services with the Town of Dalton, which could net a few thousand dollars and expand the staff capacity.
- **Town Assessor** numbers were explained to be 1.2% overassessment.
- **The Wastewater Treatment Plant** will require a Reserve Fund Transfer Request for sludge removal.
- **Renfrew Field** Lighting has begun to be installed and the first light is up.
- **Community Development** received \$400,000 in a Brownfields Grant Award and Donna Cesan will be working with BRPC on the Grant Administration. Community Development will be the Complete Streets lead for the Town regarding both funding and funding the Complete Streets infrastructure to adopt the Complete Streets Policy. A workshop will be required. Bidding documents will be issued at the end of July for Senecal Terrace to replace the retaining wall.
- **Department of Public Works** will have a pavement management report soon which will list the conditions and projected repair costs of the road and sidewalk inventory to help prepare for a plan for allocation of Chapter 90 funds. BRPC will provide input on this.
- **Emergency Services** 911 Grant has been awarded and money expended. The rough transition date is July 1, 2016.

Annual Town Meeting

Town Meeting will be held on Monday, June 20th 7:00 p.m. at C.T. Plunkett School.



TOWN OF ADAMS

BOARD OF SELECTMEN MEETING MINUTES

Town Counsel Report

Town Counsel was not present for this meeting; no report was presented.

ANNOUNCEMENTS AND GOOD OF THE ORDER

Crosswalks

Painting of crosswalks will take place over the next week or two.

Murray Street Bridge

The footbridge on Murray Street Extension needs to be paved and has holes in it. Town Administrator Mazzucco will follow up on that for next meeting.

Winter Street Bridge

The Winter Street Bridge by the Mill is blocked off by the Town and contact will be made to the owner to see if they are taking it down.

Bulky Waste Disposal

Bulky Waste disposal for large items will be Saturday from 8:00 a.m. to 12:00 p.m. at the old landfill garage on East Road. Item disposal costs are listed on the Town's website.

Roundabout Project

The *Roundabout Project* was noted as having been completed in a professional manner.

Field Day and Bike Safety Program

The Field Day and Bike Safety Program will be held on Saturday, June 18, 2016 at 10:00 a.m. at C.T. Plunkett Wacky World. It is sponsored by the Police Department. Chief Tarsa and Chairman Snoonian will be in the Dunk Tank.

Agricultural Fair Building

Thanks were expressed to Hoosac Valley High School for helping with the Agricultural Fair post and beam timber frame building.

Dollar General Property

It was noted that the Dollar General property is unkempt and the Board of Health representative will speak with them. The shrubs are not trimmed and the lawn has not been mowed.

ADJOURNMENT

Motion made to adjourn by Member Nowak

Second by Member Blanchard

Unanimous Vote

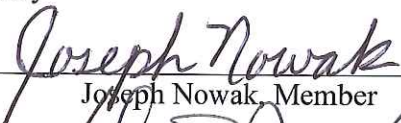
Motion passed

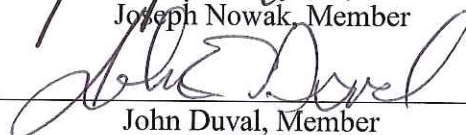
The Board of Selectmen Meeting adjourned at 8:17 p.m.



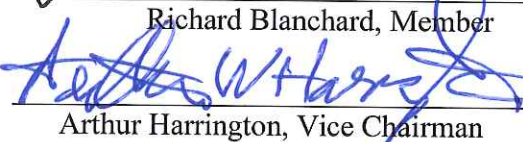
TOWN OF ADAMS BOARD OF SELECTMEN MEETING MINUTES

Respectfully Submitted by Deborah J. Dunlap,
Recording Secretary


Joseph Nowak, Member


John Duval, Member


Richard Blanchard, Member


Arthur Harrington, Vice Chairman


Jeffrey Shoonian, Chairman